

Using Communicado

A Guide for Parents & Students

1. Parents & students must register for an account, and in order to do so, must have a Communicado Keycode (this was mailed out at the beginning of the year and can also be obtained by calling your school's Guidance Office or Technology & Information Services 650-550-7952).
2. Parents and students all have the common sign-in page (<http://communicado.juhsd.net>)
3. For first time users, click on the "Click Here to Register" link.



COMMUNICADO

Welcome to COMMUNICADO! Please enter your user ID and password to continue:

Please select your District

Please enter your username:

Please enter your password:

Don't have a username and password? [Click here to register!](#)

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Developer: Stuart Caines

In order to register, you will need to have the following information available:

- Your street address
- Your (or your child's) student identification number
- Your (or your child's) date of birth
- The registration keycode provided to you by your school or the District Office. Your registration information has been provided on correspondence mailed to your house. *If you do not have a registration keycode, please call 650-550-7952*

After logging in, parents will see a listing of their child's classes:

Hi there! welcome to COMMUNICADO!

Your child is currently enrolled at Carlmont High School in the Sequoia Union High School District.

My Classes & Teachers

Use Communicado to get the latest scoop on your child's classes and assignments! You can send e-mail to teachers by clicking on their name. Click on "Class Page & Homework" if you want to go to your class pages, or view detailed homework information. Students can discuss assignments with your friends & classmates.

Period	Section	Course Description	Teacher	Communicate!
01	191185-01	As World Study 1-P	Reed,C	Class Page & Homework
02	132450-003	Alg I Enrich-P	Newton,C	Class Page & Homework
03	173000-07	Biology-P	Hero,M	Class Page & Homework
04	401100-01	Avid I	Garcia,J	Class Page & Homework
05	160210-07	Pe-Core q1	Oliveira,I	Class Page & Homework
06	051107-06	English I-P	Steward,D	Class Page & Homework
07	076100-009	Spanish I-P	Smith,E	Class Page & Homework

As well as homework that is due:

Homework that will need to be turned in...

Upcoming homework assignments for the classes your child is enrolled in are listed below. Click on any assignment for more information or to discuss it with your classmates!

Class	Assignment	Due Date	Average Time	Communicate!
BIOLOGY-P	Cover Book	Friday 09/09/2005	5	Info Go to class
BIOLOGY-P	Journal with Reflection and Parent Review	Friday 09/09/2005	20	Info Go to class

By clicking on “Class Page & Homework” or “Go to Class,” parents will see:

- Course Syllabus
- Homework
- Class News
- Teacher’s Public Home Page

NOTE: This information will only be available if the teacher has posted information to Comunicado.

[Syllabus & Information](#) | [Homework](#) | [Class News](#) | [My Home Page](#)

Each teacher page has this common navigation across the top of it.





Class Syllabus for _____, Period 03 BIOLOGY-P (173000-07)









Clicking on “Info” for a homework assignment listed will provide the homework page for that given teacher, which lists assignments, due dates, and any documents the teacher may have posted with a given assignment.

Sending a Teacher a Message

Looking at your student’s schedule (main page when logging in), clicking on a teacher’s name allows you to send a message to them via Comunicado. (Any teacher who is registered in Comunicado will have a box to the left of their name. Checking on the box allows you to send the same message to more than on of your child’s teachers.

The Navigation Menu on the Left:

	My Home will always bring users back to the main page seen when first logging in to Comunicado
	Mailbox: Send & Receive Messages: An area where Parents can send messages to teachers and receive messages from teachers.
	Homework: This will list any homework assignments posted by your child’s teachers.
	Attendance: This feature allows parents to check on their child’s attendance from any given period of your choice.

 <p>Report Cards</p>	<p>Report Cards: Allows parents to view their child's report card from a given grading period.</p>
 <p>Courses Taken</p>	<p>Courses Taken: Acts as a mini-transcript, giving a course history.</p>
 <p>Testing</p>	<p>Testing: Displays if your child has attempted and passed the CAHSEE Math and ELA exams as well as the Technology Graduation Requirement</p>
 <p>Class Grades</p>	<p>Class Grades: Provides current grades in classes (if teachers have uploaded this information)</p>
 <p>Locker (Online Storage)</p>	<p>Locker (Online Storage): <u>Students</u> may create their own folders (lockers) to store their work on and access it from anywhere with an internet connection. Students, parents and the general community have access to any teacher's online PUBLIC locker (<i>go to a teacher's class page and click on "Community Locker" along the top</i>)</p>
 <p>Resources</p>	<p>Resources: The resources button gives students access to any resources, such as Grolier's online encyclopedia, that SUHSD subscribes to.</p>
 <p>Change Password</p>	<p>Change Password: Allows users to change their passwords for Communicado. Passwords must be at least 8 digits in length.</p>
 <p>Log out</p>	<p>Logout: Use this button when exiting Communicado.</p>

RSS Feeds



Subscribe to this class with your RSS-capable client or cellular telephone

RSS is a new technology where users can subscribe to a certain part of a website and get updates via an RSS aggregator (RSS aggregators exist in some e-mail applications or web browsers, as well as free web-based programs such as Bloglines – www.bloglines.com)

To subscribe to an RSS feed, simply click on the RSS button and subscribe via your browser, e-mail client, or web-based aggregator.